

# **PINEVILLE POLICE DEPARTMENT**

## **GENERAL ORDER**

### **SECTION: 16 EQUIPMENT OPERATIONS**

#### **SUBJECT: 1605 INTERAGENCY EQUIPMENT LOANS**

**EFFECTIVE: 01/01/2015**

1. **PURPOSE.** To establish guidelines for interagency loan and use of equipment.
2. **POLICY.** It shall be the policy of the Pineville Police Department to support all law enforcement agencies. The loan of equipment will include support personnel and/or technical assistance in operation of the equipment.
3. **REQUEST.** Request for equipment will be made through the Chief of Police, Assistant Chief, or Bureau Commander.
  - A. **Non-emergency.** Request will be made in writing on the requesting agency letterhead. The request should include the equipment requested, length of time needed, and name of person responsible if different from the requestor.
  - B. **Emergency.** Request made during an emergency situation may be approved without a written request. The emergency request must be authorized by the Chief of Police, Assistant Chief, or Bureau Commander.
  - C. All equipment request from another agency will be signed for by the agency representative.
4. **RESPONSIBILITY.** It shall be the requesting agencies responsibility to properly maintain and safeguard the equipment. The agency will be responsible for any damage or loss of said equipment. If the equipment is lost, stolen, or damaged the borrowing agency will be responsible for replacement of said equipment.
5. **EQUIPMENT USE.** The equipment shall be used only in connection with official law enforcement investigation. The equipment shall not be for personal use.

**By order of**

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Darrell Basco  
Chief of Police