

PINEVILLE POLICE DEPARTMENT

GENERAL ORDER

SECTION: 12 TRAFFIC ENFORCEMENT

SUBJECT: 1203 VOIDING CITATIONS

EFFECTION: 01/01/2015

1. POLICY A citation may be voided due to written mistake, or error of law or judgment prior to fifty percent completion of said citation.

A. In voiding a citation the following steps should be taken:

1. The officer will contact the immediate supervisor as soon as possible to explain the reason the citation should be voided and to permit the supervisor to review the officer's action.
2. The officer shall print "VOID" along with a brief, concise statement of the reason for the voiding on all copies of the citation.
3. The supervisor shall sign and date the citation and forward all copies of the voided form to the Patrol Bureau Commander.

By order of

Darrell Basco
Chief of Police